



Auctioneers and Valuers Association of Australia Inc.
Training & Development
ABN 21 000 109 544

Suite 105, 43 Majors Bay Road, Concord NSW 2137
Phone: 02 8765 1573 Fax: 02 9743 0672
Email: avaatd@isp.net.au Web: www.avaa.com.au

Enrolment Form

Tick relevant AVAA TD Course:

- CPPDSM4038A - Conduct Goods, Chattels or Equipment Clearing Sale or Auction
- CPPDSM4033A - Assess and Value Goods, Chattels, Plant and Equipment

Areas marked with an asterisk (*) must be completed.

See 'Notes' on pg 3 for directions.

A. Personal Details

- *Family Name (1): _____
- *Given Names (2): _____
- *Date of Birth (3): _____
- *Gender (4): Female Male

B. Contact Details

- *Number and Name of Street: _____
- *Suburb: _____
- *Postcode: _____
- *Tel No. Work: _____
- *Tel No. Home: _____
- *Tel Mobile: _____
- *Email address: _____

C. Employment Details

Company Name _____
(if applicable)

*Number and Name of Street: _____

*Suburb: _____

*Postcode: _____

*Tel No. Work: _____

*Tel Mobile: _____

*Email address: _____

*AVAA Member Yes
Tick appropriate box No

*D. Identification of Applicant

VETAB requires AVAA TD to obtain Personal Identification of all Applicants who enrol in an Accredited Training Course.

A copy of any one (1) of the following documents which has been verified by a Justice of the Peace (JP) must be attached to this Enrolment Form. Failure to do so will render this Enrolment Form null and void.

- Birth certificate, or
- Copy of Driver's License with licence number & photograph, or
- Copy of Passport with passport number & photograph.

*E. Learner Declaration

- I have read the Pre-Enrolment Brochure and understand all the policies and procedures outlined in it.
- I acknowledge that I will abide by AVAA TD policies and procedures as outlined in the Pre-Enrolment Brochure as a condition of my enrolment.
- I confirm that the information I have provided in this Enrolment Application is accurate.
- I acknowledge that providing any false information and/or failing to disclose any relevant information, may lead to a lapse of enrolment.

*Signature of applicant: _____

*Date: _____

NOTES

1. Family Name as stated in Birth Certificate, Driver's License or Passport.
2. Given Names as stated in Birth Certificate, Driver's License or Passport.
3. Date of Birth as stated in Birth Certificate, Driver's License or Passport.
4. Gender as stated in Birth Certificate, Driver's License or Passport.

HOW TO APPLY

1. Complete in BLOCK letters using a black or blue pen.
2. Attach the correct course fee. See page 7 for Tax Invoice and payment methods.
The Enrolment Form will not be processed without payment.
3. Attach Copy of 1 of the following documents certified by a Justice of the Peace (JP)
Birth certificate,
OR
Driver's licence,
Or
Passport.
4. Copies (only) of the following documents:
 - a. School Certificate / Higher School Certificate / Equivalent certified by a Justice of the Peace (JP),
Or
Summary of previous work experience (refer to Recognition of Prior Learning and Current Competencies (RPL / RCC)).
Or
Other educational achievements which may be relevant i.e. demonstrated workplace skills.
 - b. Letter from employer verifying 1-2 Year's experience in valuation,
Or
Certificate of Successful completion of 'Introduction to Valuing Goods & Chattels, Plant & Equipment'.

5. Return This Completed Form To:

The National Secretary
Auctioneers & Valuers Association of Australia (Inc)
Suite 105, 43 Majors Bay Road
Concord NSW 2137

Fax: 02 9743 0672

Email: avaatd@isp.net.au

QUESTIONNAIRE

To assist in provision of better services and compilation of statistical data for use by AVAA TD only, please complete the following questionnaire.

Tick most appropriate answer

1	Highest, successfully completed educational qualification:	
	a.	University degree / post graduate diploma
	b.	Associate diploma
	c.	TAFE certificate
	d.	High School Certificate
	e.	Other – please specify
2	Qualifications received in:	
	<input type="checkbox"/>	Australia
	<input type="checkbox"/>	Overseas
3	Born in:	
	<input type="checkbox"/>	Australia
	<input type="checkbox"/>	Overseas – please specify
4	Specify level of proficiency in English if it is not your first language:	
	<input type="checkbox"/>	*Fully Operational Command
	<input type="checkbox"/>	*Good Operational Command
	<input type="checkbox"/>	*Generally Effective Command
5	Current employment status:	
	a.	Self employed
	b.	Employee – full time
	c.	Employee – part time
	d.	Other – specify
6	Your reason for undertaking this course:	

a.	Gain CPD points
b.	Update knowledge base
c.	Recently joined the industry
d.	Commencing own business
e.	Personal interest
f.	Other – please specify

* Based on the Common (European) Framework of Reference.

