



**AUCTIONEERS AND VALUERS ASSOCIATION OF AUSTRALIA Inc.**

ABN 21 000 109 544

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**MEMBERSHIP APPLICATION**

I / We hereby make application for:

**Please circle selection**

1. Corporate Membership
2. Sole Trader Auctioneer & Valuer Membership
3. Sole Trader Auctioneer
4. Sole Trader Valuer
5. Auctioneer & Valuer Membership (employed by Corporate or Sole Trader member)
6. Auctioneer Membership (employed by Corporate or Sole Trader member)
7. Valuer Membership (employed by Corporate or Sole Trader member)
8. Associate Membership

**I undertake to conform with the provisions of the Memorandum & Articles of Association of the Association & to contribute my interests & efforts to the advancement of our profession.**

Title: Dr  Mr  Mrs  Ms  Miss  Other (please specify) \_\_\_\_\_

Family Name: \_\_\_\_\_

Other Names: \_\_\_\_\_

(of member applicant or Corporation Nominee)

Corporation or Business Name (if applicable)

\_\_\_\_\_

Date of Incorporation or Registration: \_\_\_\_\_

Corporation ACN or Business Regn No: \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Private Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Telephone No's: Business: \_\_\_\_\_ Private: \_\_\_\_\_

Facsimile No: \_\_\_\_\_ Mobile Phone No: \_\_\_\_\_

Email: \_\_\_\_\_ Web Site: \_\_\_\_\_

Details of educational / training qualifications

\_\_\_\_\_

Are you a member of any other Professional Association or Body?

\_\_\_\_\_

Have you ever had a License or Membership suspended or cancelled or been declared Bankrupt or been a Director of a Company which been declared Bankrupt? YES / NO

If YES details: \_\_\_\_\_

Current and previous employment details (enclose references if available)

\_\_\_\_\_

\_\_\_\_\_

Why is Membership sought?

\_\_\_\_\_

\_\_\_\_\_

Any other relevant details?

\_\_\_\_\_

\_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

## SPECIALTY FIELDS

Please indicate SPECIALTY fields of AUCTION:

### Plant and Equipment

Industry	√	Industry	√
All		Motor Vehicles	
<b>OR</b>		Office Contents	
Abattoirs		Petrochemicals	
Agriculture/Farm Machinery		Plastics	
Aircraft		Printing	
Breweries		Process Plants	
Construction		Restaurants/Clubs/Hotels	
Earthmoving		Sawmills	
Engineering		Sheet Metal/Fabrication	
Food Processing		Textiles	
Forestry		Trailers	
IT		Trucks	
Marine		Woodworking/Joinery	
Mining		Other	

### Fine Art

Industry	√	Industry	√
All		Crystal & Glassware	
<b>OR</b>		Household Contents	
Antique Furniture		Jewellery	
Artworks		Modern Furniture	
Books		Silver	
Ceramics		Stamps	
Coins		Other	

### Other

Industry	√	Industry	√
Equine		Livestock	

Please indicate SPECIALTY fields of VALUATION:

### Plant and Equipment

Industry	√	Industry	√
All		Motor Vehicles	
<b>OR</b>		Office Contents	
Abattoirs		Petrochemicals	
Agriculture/Farm Machinery		Plastics	
Aircraft		Printing	
Breweries		Process Plants	
Construction		Restaurants/Clubs/Hotels	
Earthmoving		Sawmills	
Engineering		Sheet Metal/Fabrication	
Food Processing		Textiles	
Forestry		Trailers	
IT		Trucks	
Marine		Woodworking/Joinery	
Mining		Other	

### Fine Art

Industry	√	Industry	√
All		Crystal & Glassware	
<b>OR</b>		Household Contents	
Antique Furniture		Jewellery	
Artworks		Modern Furniture	
Books		Silver	
Carpets		Stamps	
Ceramics		Other	
Coins			

### Other

Industry	√	Industry	√
Business Valuation		Livestock	
Equine		Quantity Surveying	

### Valuation Purposes

All		Insolvency	
<b>OR</b>		Insurance	
Accounting		Market Value	
Auction		Private Treaty	
Business		Sale Purposes	
Cultural Gifts Program (CGP)		Self Managed Superannuation Funds	
Finance		Other	
Family Court			

**Applicants for Corporate or Valuer Membership must submit two recent valuations**

**FOR CORPORATE AND SOLE TRADER AUCTIONEER & VALUER MEMBERSHIP  
APPLICANTS ONLY**

Do you hold Professional Indemnity Insurance? YES / NO

If YES Name of Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Renewal Date: \_\_\_\_\_

Do you maintain a separate "Client Trust Account"? YES / NO

If YES is your "Client Trust Account" subject to Audit? YES / NO

If YES name of Auditor: \_\_\_\_\_

Signature of Director / Company Secretary: \_\_\_\_\_

**(Corporate Membership only)**

Date: \_\_\_\_\_

**EXTRACT FROM AVAA CONSTITUTION**

**APPENDIX 2**

**CORPORATE MEMBERSHIP ONLY**

FORM FOR NOMINATION OF CORPORATE MEMBER REPRESENTATIVE FOR  
AUCTIONEERS AND VALUERS ASSOCIATION OF AUSTRALIA (INCORPORATED)  
(Rule 10.1)

\_\_\_\_\_ (company name) \_\_\_\_\_ (ABN)

having its registered office at: \_\_\_\_\_

\_\_\_\_\_ (address)

and being a Corporate Member of the abovenamed Company ('AVAA Inc.') hereby appoints

\_\_\_\_\_ (name of nominee)

of

\_\_\_\_\_ (address)

being a \_\_\_\_\_ (office held in Corporate Member company)

of the Corporate Member as its nominee for the purpose of representing the Corporate Member as required by the Constitution of AVAA Inc. effective from the date below until revoked in writing by the Corporate Member.

(signed): \_\_\_\_\_

(date): \_\_\_\_\_

(Common Seal of Company)

**EXTRACT FROM AVAA CONSTITUTION ON  
MEMBERSHIP CLASSES & REQUIREMENTS**

**PART 2 - MEMBERSHIP**

**General Information Pertaining To All Classes of Membership**

**9. Admission to Membership**

- 9.1 The Subscribers to this Constitution and such other persons as the Directors admit to membership in accordance with this Constitution shall be members of AVAA Inc. and shall be deemed to be bound by these Rules.
- 9.2 Every applicant for membership of AVAA Inc. (other than the subscribers to the Constitution) shall make application for membership in writing in such form set out in Appendix 1 or as the Board may from time to time prescribe.
- 9.3 The Board may require an applicant to have completed certain training courses, have fulfilled examination requirements, have attained a prescribed level of education or meet any other requirements, which relate to the application for membership as a precondition to membership.
- 9.4 At the next meeting of the Board after the receipt of any application for membership, the application must be considered by the Board, who must determine upon the admission or rejection of the applicant. In no case will the Board be required to give any reason for the rejection of an applicant.
- 9.4 When an applicant has been accepted for membership the Secretary must immediately send to the applicant written notice of his or its acceptance.

**Classes of Membership and Prerequisites**

- 10.1 AVAA Inc. shall have the following classes of membership: -

**Corporate Member**

Corporate members:

- a) Must be incorporated under the Corporations Law;
- b) Must appoint a nominee in the form set out in Appendix 2 to this Constitution, acceptable to the AVAA Board, to act on the Company's behalf at meetings and exercise the Corporate Members' right to vote;
- c) Must, if they conduct auctions and receive money on behalf of a person/business/company, maintain a trust account and must provide the Board with a certificate from a registered company auditor within the meaning of the Corporations Law to the satisfaction of the Board no more than once a year as required under Rule 11.5 hereof;
- d) Must, prior to carrying out auctions and/or valuations not act in such capacity until evidence of professional indemnity insurance has been submitted and approved by the Board.

## **Sole Trader Auctioneer Member**

A Sole Trader Auctioneer member:

- a) Must be the principal or partner of a business registered under the Business Names Act;
- b) Must conduct an auction sale at least once a year. The Board of the AVAA Inc may grant exemption here in extenuating circumstances;
- c) Must be working as an auctioneer in own/partnership/business at the time of application for membership;
- d) Must have worked as an auctioneer for at least 2 years prior to the time of application for membership;
- e) Must, if the principal or partner conducts auctions and receives money on behalf of a person/business/company, maintain a trust account and must provide the Board with a certificate from a registered company auditor within the meaning of the Corporations Law to the satisfaction of the Board no more than once a year as required under Rule 11.5 hereof;
- f) Must, prior to carrying out auctions, not act in such capacity until evidence of professional indemnity insurance has been submitted and approved by the Board;
- g) Must satisfy the Board as to their competence as an auctioneer and as to their good character.

## **Sole Trader Valuer Member**

A Sole Trader Valuer member:

- a) Must be the principal or partner of a business registered under the Business Names Act;
- b) Must conduct valuations on a regular basis. The Board of the AVAA Inc may grant exemption here in extenuating circumstances
- c) Must be working as a valuer of goods in own/partnership/business at the time of application for membership;
- d) Must have worked as a valuer of goods for at least 5 years prior to the time of application for membership;
- e) Must not act in such capacity of valuer until evidence of professional indemnity insurance has been submitted and approved by the Board;
- f) Satisfy the Board as to their competence as a valuer of goods and as to their good character.

## **Sole Trader Auctioneer & Valuer Member**

A Sole Trader Auctioneer & Valuer member must satisfy the requirements as Sole Trader Auctioneer member and Sole Trader Valuer member outlined above.

### Auctioneer Member

This classification of membership is for **employees of corporate or partner/sole trader members**.

An Auctioneer member must:

- a) Be working as an auctioneer at the time of application for membership;
- b) Have worked as an auctioneer for at least 1 year prior to the time of application for membership;
- c) Satisfy the Board as to their competence as an auctioneer and as to their good character.

### Valuer Member

This classification of membership is for **employees of corporate or partner/sole trader members**.

A Valuer member must:

- a) Be working as a valuer of goods at the time of application for membership;
- b) Have worked as a valuer of goods for at least 5 years prior to the time of application for membership;
- c) Satisfy the Board as to their competence as a valuer of goods and as to their good character.

### Auctioneer & Valuer Member

An Auctioneer & Valuer member must satisfy the requirements as Auctioneer member and Valuer member outlined above.

### Associate Member

An Associate member:

- a) can be an Auctioneer and/ or valuer for a Corporation, Partnership or Sole Trader that are not members of AVAA Inc.;
- b) Be working as / training to be an auctioneer and / or valuer;
- c) Satisfy the Board that they understand the basic requirements for the conduct of auctions and / or valuations;
- d) Is not entitled to vote at any Annual General Meeting or General Meeting of AVAA Inc. as detailed under Rule 12.3 hereof;
- e) Is not entitled to use the AVAA Inc. registered Logo;
- f) Who is employed by a Corporation, Partnership or Sole Trader as specified in part (a) of Associate Member may only mention their employer's trading name on AVAA Inc website or any list compiled by AVAA Inc. if it forms part of their own email address, if applicable;

- g) Can and must only use the membership designation 'Associate AVAA';
- h) Satisfy the Board that they are of good character.

### **Fellow Member**

A Fellow Member must have been a member of The AVAA for a period of 15 consecutive years.

### **Life Member**

A Life Member may be any person who in the opinion of the Board has represented The AVAA (supporting its principal objects) with distinction.

- 10.2 The Board may upon request in writing, require members or classes of members to provide trust account statements and/or evidence of professional indemnity insurance to the satisfaction of the Board within one month of such request being made.
- 10.3 Notwithstanding the conditions on parts of membership referred to in Clause 10.1 hereof, the Board may in its absolute discretion, accept interim membership to a class of membership, any person whom the Board believes has attributes and/or qualifications sufficient to the Grant of Membership through a class of membership notwithstanding that they do not comply with the conditions on class of membership, provided that no person shall be admitted to membership by virtue of this clause unless the Board is of the opinion that it is in the best interests of AVAA to admit such person to a class of membership.

## Membership Fees 2012

### Membership Duration January to December

	Fees \$	GST \$	Total Fees \$
ENTRANCE FEE FOR ALL CATEGORIES	360.00	36.00	396.00
CORPORATE MEMBER (5 or more employees)	1,090.91	109.09	1,200.00
CORPORATE MEMBER (Less than 5 employees)	772.73	77.27	850.00
SOLE TRADER - AUCTIONEER & VALUER	545.45	54.55	600.00
SOLE TRADER - AUCTIONEER	409.09	40.91	450.00
SOLE TRADER - VALUER	409.09	40.91	450.00
EMPLOYEE AUCTIONEER & VALUER	409.09	40.91	450.00
EMPLOYEE AUCTIONEER	318.18	31.82	350.00
EMPLOYEE VALUER	318.18	31.82	350.00
ASSOCIATE	272.73	27.27	300.00

A Corporate Nominee is not required to hold membership as an Auctioneer or Valuer although free membership is available for qualifying nominees.

Membership fees are pro rata.

