

Application Form AVAA Certified Auctioneer / Valuer

Thank you for your interest in becoming an Auctioneers and Valuers Association of Australia (AVAA) member. Please complete all sections of this application with care, paying particular attention to areas requiring supporting documents. Providing accurate and complete information helps us process your application smoothly and ensures timely consideration by our team.

All applications are reviewed with care and respect for the professionalism they represent. Please allow six to eight weeks for your application to be carefully assessed and a decision reached. This process ensures thoughtful consideration, reflecting the integrity, values, and high standards professional standards expected of the AVAA membership.

Part 1 ■ Application Type

This Application Is For —

[Tick All That Apply]

[.....] AVAA Certified Auctioneer (CAAu) and / or [.....] AVAA Certified Valuer (CVAu)

Note: Different forms are available for Fellow, Associate and Corporate membership.

Part 2 ■ Applicant Details

Title — [e.g. Mr, Ms, Dr]

Full Name — [Include All Given Names]

Date Of Birth —

Gender —

Postal Address —

Suburb —

State —

Post Code —

Telephone —

Mobile —

Email Address —

URL LinkedIn —



Part 3 ■ Employment Details

Registered Business Name —

Note: These should be your employer's details if applying as an individual.

Business Address —

Suburb —

State —

Post Code —

Telephone —

Website —

Email Address —

Part 4 ■ Education & Employment

Education / Training Qualifications —

Employment History —

[Insert Details Or Attach Your Resume]

Date From: Position:

Date To: Type Of Work:

Date From: Position:

Date To: Type Of Work:

Date From: Position:

Date To: Type Of Work:

Date From: Position:

Date To: Type Of Work:

Date From: Position:

Date To: Type Of Work:



Part 5 - Expertise & Experience

Specialties / Areas Of Expertise —

[Provide Details Of Experience]

Note: This question helps establish relevant work experience to demonstrate that the eligibility criteria has been met.

Other Professional Memberships —

[.....] Yes [.....] No Are you a member of another professional body?

Organisation 1:.....

Organisation 2:.....

Note: Please list the grade of membership (e.g. Fellow) and the full name of the organisation that you are a member of.

Business & Professional Background —

[.....] Yes [.....] No Have you had a license or membership suspended or cancelled?

[.....] Yes [.....] No Have you been declared bankrupt?

[.....] Yes [.....] No Have you been a Director of a bankrupt company?

If you have answered **yes** to any questions please provide the details:

Why Are You Applying For Membership —

Note: This helps AVAA develop an understanding of your commitment to professionalism and how we can support your career journey.



Part 6 ■ Professional Indemnity Insurance

Professional Indemnity Insurance Coverage —

Yes – Covered by a policy No – Not covered by a policy

Note: This is a mandatory requirement for applicants. The insurance may be held by your employer so long as you are covered by that policy.

Professional Indemnity Policy Holder —

The policy is held by me personally.
 The policy is held by the company / my employer and covers my professional activity.
 Other (please attach explanatory statement)

Professional Indemnity Insurance Policy Details —

Name Of Policy Holder:.....
 Name Of Insurer:
 Policy Number Renewal Date:.....

Declaration —

I confirm that this professional indemnity policy covers my work as an auctioneer / valuer and I will be able to provide proof of this coverage if requested.

Note: Applicants are encouraged to attach an insurance Certificate Of Currency. In not supplied when making an application, this may be requested later.

Part 7 ■ Certified Auctioneer Applications (Only)

Activity Confirmation —

I conduct at least one auction (either in person or on line) at least once a year

Note: For auctioneer applicants (only) this is a mandatory requirement.

Experience In Sector —

..... How many years have you / your company been conducting auctions?

Client Trust Account Details —

Yes – A 'client trust account' exists and operates to cover auction activities.
 No – A 'client trust account' **does not** exist to cover auction activities.

Name Of Client Trust Account:.....

Yes – The 'client trust account' is subject to audit.
 No – The 'client trust account' **is not** subject to audit.

If Yes, Name Of Auditor:

Note: The existence and operation of a 'client trust account' is a mandatory requirement for AVAA Certified Auditor members. The trust account may be operated by your employer.



Part 8 - Certified Valuer Applications (Only)

Experience In Sector —

..... How many years have you been conducting valuations?

Note: If you have less than five years experience as a valuer, please apply for Associate Membership.

Declaration —

[.....] I have attached two recent valuations that meet the AVAA Professional Standard 6 - Minimum Valuation Criteria where I **physically inspected** the items.

Note: Please be sure that the valuations you attach meet the requirements of the AVAA Professional Standard.

Part 10 - Declaration

Individual Auctioneer / Valuer / Associate Applicants —

The information provided in this application is accurate and I have disclosed all information that is relevant to my suitability for admission as an AVAA Certified Auctioneer / Valuer.

I undertake to conform with the provisions of the AVAA Memorandum and Articles of association, comply with the AVAA Code of Ethics, and to contribute my interests and efforts to the advancement of the auction and valuation professions.

I commit to complying with the AVAA Professional Standards as published (and amended).

Name: Signature: Date:.....

Note: If you work in an allied profession (e.g. law, accounting, etc) and you're applying for Associate Membership please detail your interest and / or exposure to the auction and valuation industries.

Payment

This Section Must Be Completed For The Application To Proceed —

Application Fee —

The non-refundable application fee supports verification of professional credentials, assessment of eligibility, due diligence checks, and administrative costs required to uphold consistent, rigorous, and transparent professional membership standards.

Fee:\$412.50 (GST Included)..... Payment:.....[.....].Visa.....[.....].Mastercard....

Name On Card:..... Card Number:.....

Expiry Date: CSV:

Signature:..... Date:.....

Membership Fee (Optional Authorisation) —

If my application is approved, can (if authorised below) charge the card above for the pro-rata membership fee, calculated from the date of approval to 31 December that year, or to 31 December the following year if the application is approved after 1 October.

[.....] I authorise AVAA to charge the credit card for my membership fee

Note: The payment for the application fee must be made at the time of lodgement. The authorisation to charge the nominated credit card for the membership fee is an option that allows the application to be finalised quickly.



The Auctioneers and Valuers Association of Australia (AVAA) is the leading national body representing professional auctioneers and valuers across a diverse range of specialties, including fine art, antiques, collectables, goods, vehicles, plant, and equipment.

Our Vision

As the peak body for auctioneers and valuers in Australia, AVAA upholds the highest professional and ethical standards through education, advocacy, and leadership.

Our Mission

To support and represent Australia's auctioneers and valuers through rigorous standards, ethical leadership, quality education, and credible advocacy – ensuring trust, professionalism, and future-readiness in a changing world.

Auctioneers & Valuers Association Australia
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